

# Nevada Science Bowl 2020

## Reimbursement Request

DUE MARCH 11, 2020

Requestor's name: \_\_\_\_\_

School Name: \_\_\_\_\_

Address (where to send payment): \_\_\_\_\_

\_\_\_\_\_

Team Participants (names of all those with you): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Items to be reimbursed (Original receipts must accompany this form):

Travel to/from Las Vegas and Mode of Transportation:

Plane          Amount: \_\_\_\_\_

Car             Miles: \_\_\_\_\_

Other expenses (i.e. taxi fare):

\_\_\_\_\_

Please note: Travel reimbursement forms must be mailed or emailed to Daniel Burns no later than March 11, 2020, to be considered for reimbursement. Receipts (or e-ticket copies for plane travel) must accompany this reimbursement request. If you travel by car, reimbursement is 55.5 cents per mile, up to the amount that plane tickets would have cost for your team to get to Las Vegas (that's for team members, teachers and the chaperones approved by DOE/Daniel Burns). Your total reimbursement request cannot go over \$1,500 for the whole team without prior approval, and reimbursement is limited to one team only.

Signed \_\_\_\_\_ Title \_\_\_\_\_ Phone # \_\_\_\_\_

Email \_\_\_\_\_ Date \_\_\_\_\_

Daniel Burns  
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