



# *Nevada Site Specific Advisory Board (NSSAB)*

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## **Community Analysis Committee Meeting**

**Frank H. Rogers Auditorium  
755 East Flamingo Road, Las Vegas, NV, 89119  
January 8, 2018**

Members Present: Amina Anderson (by phone), Richard Arnold, Frank Bonesteel, Anthony Graham, Edward Rosemark, Steve Rosenbaum, Dick Stephans, Dick Twiddy (by phone)

U.S. Dept. of Energy (DOE): Kelly Snyder – Deputy Designated Federal Officer (DDFO)

NSSAB Administrator: Barbara Ulmer

### Welcome

Committee Chair Dick Stephans welcomed everyone to the meeting.

### Objective

Chair Stephans stated that the main objective of the meeting was to come to an agreement by the committee on the presentation of the Plan for the Community Analysis Work Plan Item #7 for NSSAB consideration and approval at the Full Board meeting on January 17, 2018.

### Final Discussion and Inputs to Survey

Committee members discussed at length the most recent draft survey. There was dialogue on the semantics regarding the words used in the questions as words have different meanings to different people and some words may create a negative connotation; therefore it is important to remember the audience when designing a survey. Chair Stephans also reminded the committee that the survey also needs to be simple without too much detail or a respondent may decline to take the survey if too complex. Chair Stephans continued that the survey ultimately needs to be designed to compile community information to assist the Environmental Management (EM) Nevada Program focus its resources for outreach activities.

Based on committee input, Anthony Graham volunteered to revise the draft survey with the following items:

- Add a question after the introduction to determine if a respondent has an awareness of the activities and history at the Nevada National Security Site (NNSS)
- Leave the optional demographics question for race/ethnicity
- Move the survey questions on “Interest” before the survey questions on “Concern”
- Add “Interest” and “Concern” questions for both historic/cultural preservation on the NNSS and public outreach and involvement by the EM program
- Underline the words “on” and “off” in survey questions regarding groundwater movement
- Add the word “contaminated” before survey questions regarding groundwater movement
- Change the question asking for respondent’s community to a fill-in-the blank rather than a multiple choice question
- Add the word “Worry” to “Concern” questions, in other words, “Please check your level of concern/worry on each of the following topics:”

**ACTION ITEM:** Anthony Graham volunteered to revise the draft survey and compilation sheet and provide to the NSSAB Office. The NSSAB Office will email the revised survey to the committee for a final vote.

DDFO Kelly Snyder informed the committee that the online survey designed by the committee would contain the same questions as the paper survey. Results of the survey will be posted to the NSSAB website for respondents interested in the final outcome.

#### Letters to Newspapers

Chair Stephans noted that the letter to the newspapers contained in the proposed Plan was a template for community contacts to utilize as a guide and modify based on their community as each has its own resources. During committee discussion, it was decided to include a link for the online survey, a mailing address to return the paper surveys, and a location to pick up a paper copy in the letters to the newspapers.

Richard Arnold initiated discussion on the value of including Public Service Announcements (PSAs) in the Plan. DDFO Snyder added that the NSSAB Office can distribute these PSAs.

**ACTION ITEM:** Chair Stephans will add a section regarding PSAs to the Plan.

Due to work reasons, Chair Stephans reported that Cecilia Flores Snyder and Arcadio Bolanos would no longer be serving on the committee. Steve Rosenbaum volunteered to be the community contact for the communities of Las Vegas and North Las Vegas. **ACTION ITEM:** Chair Stephans will create a chart of the communities to include in that Plan that are currently covered by committee contacts and request assistance from the NSSAB to fill in the gaps, such as Tonopah, Amargosa Valley, communities in California bordering the NNESS, etc.

#### Schedule:

Chair Stephans noted that he will be presenting the Plan at the January 18, 2018 Full Board meeting by phone. NSSAB Chair Rosenbaum and NSSAB Vice-Chair Frank Bonesteel volunteered to be his backup. **ACTION ITEM:** Chair Stephans will draft up talking points for Chair Rosenbaum and Vice-Chair Bonesteel in the event that he is unable to conduct the presentation of the Plan for any reason. Once the Plan is endorsed by the Full Board, the EM Nevada Program will provide final approval and the Plan can be implemented.

Chair Stephans reminded committee members to submit any relevant questions to the EM Nevada Program for answers before their one-on-one sessions with the community. To assist committee members in answering questions during 1-on-1 sessions, he also encouraged utilizing their NSSAB Orientation binder that includes fact sheets on EM activities. Chair Stephans also noted that community contacts may want to start contacting meeting locations for their 1-on-1 sessions to determine availability.

The committee agreed that a date for the next meeting cannot be determined until after the January 17, 2018 NSSAB meeting.

#### Actions:

Actions are included in the minutes documented above.

Meeting was adjourned at 11:04 a.m.